

# INDEPENDENT EXAMINATION OF THE PAPPLEWICK NEIGHBOURHOOD DEVELOPMENT PLAN

INDEPENDENT EXAMINER:  
Christopher Collison BA(Hons) MBA MRTPI MIED MCFI IHBC

To Papplewick Parish Council and Gedling Borough Council  
By email to  
<Email addresses redacted>

Dated 14 March 2018

Dear Liz, Stephen, Joanna, and Alison

## **Papplewick Neighbourhood Development Plan Independent Examination**

Further to my appointment to undertake the Independent Examination of the Papplewick Neighbourhood Development Plan and the speedy handling by Gedling Borough Council of the set-up matters of appointment and contract; plan documentation; and confirmation of both contacts and strategic policies of the Development Plan, I am writing to clarify how I will conduct the examination.

### 1. Communications

It is essential that the examination process is open and transparent to all interested parties. I would be grateful if Gedling Borough Council and Papplewick Parish Council could publish this email on their respective websites. If you wish to redact any personal email address that will be fine. I will address all future communication to Gedling Borough Council and send a copy to Papplewick Parish Council. It would be helpful if the Parish Council could channel all communication to me through Gedling Borough Council, and that, when writing to me, Gedling Borough Council copies-in the Parish Council. As this is the first time I have emailed Papplewick Parish Council, Liz could you please acknowledge this message to confirm the communication channel is open.

### 2. Examination documents

I understand an examination library will be set up using the web link  
[www.gedling.gov.uk/papplewickplan](http://www.gedling.gov.uk/papplewickplan)

I have received a hard copy of the Submission Plan documents posted to me by Gedling Borough Council. I have access to electronic versions of the submission Plan documents. I have noted additional evidence base documents are available at  
[http://www.papplewick.org/NeighbourhoodPlan/NPlan\\_spare1.html](http://www.papplewick.org/NeighbourhoodPlan/NPlan_spare1.html)

Gedling Borough Council will send me hard copy and electronic versions of each of the Regulation 16 representations submitted before the close of the publicity period at 5.00pm on Friday 6 April 2018.

Subject to my later detailed assessment I have not identified any obvious fundamental flaws in the submission documents that would lead me to advise the

examination should not proceed. If I find that there are significant issues which may prevent the Plan meeting the basic conditions I will let you know during the examination.

### 3. Independence

From my initial review of the Plan documents it would appear that there are no conflicts of interest that would call into question my independent status. I will keep that matter under review throughout the examination and in particular when I have sight of the Regulation 16 representations.

### 4. Visit to the Plan area

After I have thoroughly reviewed the Plan documents and representations I intend to visit the plan area as this will assist me in understanding the nature of the Plan and points made in representations and help me decide if there are any issues to be clarified. I will undertake this visit on an unaccompanied basis as it is important that there should be no perception that I have heard additional representations.

### 5. Clarification procedures

I may at any time during the Independent Examination seek written clarification of any matters that I consider necessary. I will direct any request for clarification to Gedling Borough Council, copying in the Parish Council. Any request for clarification and any response should be published on the Gedling Borough Council and Papplewick Parish Council websites.

I am proceeding on the basis that the examination can be concluded without the need for a hearing. At any time before I issue my final report I may call a hearing if I consider this is necessary to ensure adequate examination of any issue, or to allow a person a fair chance to put a case.

### 6. Examination timetable

The main determinants of how long the examination will take are firstly the number and complexity of the Plan Policies; the clarity of supporting evidence; and the number and nature of representations. Assuming a hearing will not be necessary I anticipate that within approximately 4 weeks after I receive the Regulation 16 representations I will be able to send a confidential draft of my report to Gedling Borough Council and Papplewick Parish Council to allow an opportunity to check whether there are any factual errors. This will not be an opportunity for any further representations to be made.

### 7. Procedural questions

I would be pleased to address any questions relating to the examination process that Gedling Borough Council or Papplewick Parish Council may have.

Regards

Chris Collison

Independent Examiner

Planning and Management Ltd

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